

National Joint Council for local government services

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**To: Chief Executives in England, Wales and N Ireland
(copies for the Finance Director and HR Director)
Members of the National Joint Council**

13 March 2019

Dear Chief Executive,

NATIONAL AGREEMENT 'GREEN BOOK': UPDATED EDITION

We are pleased to inform you that the '*National Joint Council for local government services National Agreement on Pay and Conditions of Service*', commonly known as the '*Green Book*' has now been updated from the existing 2018 version.

The updated '*Green Book*' now includes the recently agreed Part 4.12 guidance on Term-Time Only Employees.

For ease of reference, updates can be seen in the 'tracked version' at pages 1, 3, 35, 92, 159 and 179-190.

The '*Green Book*' is available online only. All employees with an email address ending ".gov.uk" can freely access it via the link below [NB: log in required]):

<https://www.local.gov.uk/local-government-services>

As with the previous updates, we have issued two versions; one showing all track changes, the other not. By making the '*Green Book*' available online we can ensure that all future updates can be made quickly so that you will have the confidence of knowing that you have the most up to date version. We recommend that you also make the Agreement available to your employees by uploading it to your organisation's intranet.

Yours sincerely

Simon
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Joint Secretaries